

***Special Council Meeting Minutes***  
***Monday, March 23, 2020 – 7 PM • Conference Call***

Item	Presented By:	Action	Topic	Report
<b>Introduction &amp; Pledge of Allegiance</b>	Mayor Stefan Densmore			Pledge of Allegiance
<b>Roll Call &amp; Poll for Quorum</b>	Andy Lanser		Roll Call	<p>Mr. Boettcher: Present  Ms. Chaney: Present  Mr. Kneipp: Not present  Mr. Marx: Present  Mr. Pridonoff: Present  Mr. Van Harn: Present</p> <p>Motion to excuse Mr. Kneipp by Mr. Pridonoff  Second by Mr. Van Harn  All members voted in favor</p>
Departments/Committees				
<b>Mayor</b>	Mayor Densmore	Report & Announcements	Communication during COVID -19 event	<ul style="list-style-type: none"> <li>• Mayor Densmore stated that he has spoken to each Council member about his intention for future meetings to be performed via video conferencing. Mayor Densmore will continue to explore this option and believes video conferencing will provide Council and the public with several advantages over teleconferencing.</li> <li>• Mayor Densmore has received several reports from Hamilton County Emergency Management/Homeland Security. In the most recent update, he learned that there were 26 cases of Covid-19 in Hamilton County, with three individuals hospitalized. In addition, there were 442 cases confirmed in Ohio resulting in 104 hospitalizations and 6 deaths. In total Covid-19 cases were found in 46 of Ohio's counties. Nationally there were now over 41,000 confirmed cases and 499 deaths.</li> <li>• Several municipalities in Hamilton County have issued emergency declarations. For most municipalities this was done as a proactive measure to enable residents and businesses in each community</li> </ul>

			<p>access to state and federal aid. It is the Mayor's intention for the Village of Golf Manor to also declare a state of emergency.</p> <ul style="list-style-type: none"> <li>• Hamilton County under the leadership of Commissioner Driehaus has begun to provide regular updates on the virus for elected officials. These updates occur on Tuesdays at 11 am and Fridays at noon. The updates are aired on the county website as well as streamed on Facebook. Mayor Densmore encourages Golf Manor's elected officials to access these updates.</li> <li>• Hamilton County Police Association has adopted the Hamilton County Sheriff's contingency plan. This was done to ensure each community is in alignment in priorities, procedures, and steps to combat Covid-19 from a policing perspective. There are several phases in the plan. Under phase one of the plan there is limited police reporting protocols. This means that although police officers are still able to respond to requests, the officers are directed to perform minor reports over the phone. In addition, each police officer is required to maintain the "6-foot barrier" rule when meeting with individuals and to where possible meet with them outside of their homes. The County Communication Center is aware of the adoption of this plan and is keeping track of the departments who are using it.</li> <li>• The Police Department is also attempting to secure more personal protective equipment (PPE). Police Chief Campbell stated this may be difficult to do given the demand for PPE across the nation.</li> <li>• Village Mayor's Courts have been suspended until May 4<sup>th</sup>. In addition, the public entry point to the Village municipal building has been changed in order to limit public contact with the Village's first responders. All visitors to the building are required to access the building from the side entrance next to the Clerk's office.</li> <li>• The State of Ohio has issued a statewide stay-at-home order which limits public gatherings and requires the closure of non-essential workplaces. For a full list of essential workplaces please view the Village's website.</li> <li>• Several CPS schools are providing drive-thru meals to children ages 1-18. Children do not have to be students at CPS schools to receive these meals. On Mondays and Wednesday's children will receive two breakfasts and lunch meals, and on Fridays children</li> </ul>
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				<p>will receive 1 breakfast and lunch. For locations of schools providing this benefit please see the CPS website or the Village website.</p> <ul style="list-style-type: none"> <li>• UC Health has drive up Covid-19 testing locations at their 3120 Burnett Avenue location. Testing is by appointment only and can be scheduled by yourself or your physician. At the drive-up location, exams are performed from inside a vehicle, and four individuals can be examined per vehicle (all must have an appointment however). Results of each exam will be available within 72 hours of testing. All who have testing performed are required to bring photo identification and proof of insurance.</li> <li>• Energy, transportation, and communication infrastructure for the region isn't experiencing any disruptions. However, some essential websites are having difficulties including the State's unemployment website due to high volume of unemployment applications. Please note that unemployment applications can be taken over the phone.</li> </ul>
<b>Solicitor's Report</b>			<ul style="list-style-type: none"> <li>• Roll call #2</li> <li>• Referendum on 2019 – 10</li> </ul>	<p>Mr. Boettcher: Present  Ms. Chaney: Present  Mr. Kneipp: Not present  Mr. Marx: Present  Mr. Pridonoff: Present  Mr. Van Harn: Present</p> <p>Please see Mr. Donnellon's attached comments concerning Referendum on 2019-10</p> <p>Motion to acknowledge that Council is unable to rule upon validity and sufficiency of the Petition until such time as Council receives further direction from the Board of Elections, and defer action on the determination of validity and sufficiency until such time when Council can reconvene with a decision from the Board and more appropriately address this issue by Mr. Marx  Second by Mr. Boettcher  Roll call vote:  Mr. Boettcher: Yes</p>

			<ul style="list-style-type: none"> <li>• Discussion of COVID – 19 and declaration of emergency</li> </ul>	<p>Ms. Chaney: Yes Mr. Marx: Yes Mr. Pridonoff: Yes Mr. Van Harn: Yes</p> <p><b>All members voted in favor of motion.</b></p> <ul style="list-style-type: none"> <li>• The purpose of this resolution is to provide the Administration and the Mayor the authority needed to move quickly on items that re in the public interest including executing applications for FEMA grants, requesting Federal and/or State assistance, and increasing the spending limit for Village staff</li> </ul> <p>Motion to pass the resolution by Mr. Marx Second by Mr. Pridonoff Discussion: Mr. Van Harn asked that if Administration decides that a purchase is necessary due to the emergency, but prior to delivery of purchased item the emergency is canceled, would such purchases continue beyond the date of cancellation of emergency? Mr. Donnellon stated that yes it would because a valid contract would have been established at the time or purchase.</p> <p>Roll call vote: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Marx: Yes Mr. Pridonoff: Yes Mr. Van Harn: Yes</p> <p><b>All members voted in favor of resolution</b></p> <ul style="list-style-type: none"> <li>• At the conclusion of a previous audit, there was a finding of recovery against a former Village employee. To recover funds, the Auditor of State requests that the municipality sue the individual for recovery. However, the municipality can defer this action to the Ohio Attorney General. Mr. Donnellon recommended that the Village defer this action to the Ohio</li> </ul>
			<ul style="list-style-type: none"> <li>• Personnel Matter</li> </ul>	

			<ul style="list-style-type: none"> <li>• Council's Future Business</li> <li>• Police Chief Campbell</li> <li>• Street Signs</li> </ul>	<p>Attorney General so that they can decide if that Office would want to pursue recovery. This recommendation was made because the Village is receiving regular payments from the cited individual as part of the individual's probation requirements and a suit against the individual would require unnecessary Village resources.</p> <p>Motion to support this recommendation by Mr. Pridonoff  Second by Mr. Marx  Roll call vote:  Mr. Boettcher: Yes  Ms. Chaney: Yes  Mr. Marx: Yes  Mr. Pridonoff: Yes  Mr. Van Harn: Yes</p> <p><b>All members voted in favor of motion.</b></p> <ul style="list-style-type: none"> <li>• Mr. Donnellon stated that tonight's Council meeting is being held under the directive and authorization of the Ohio Attorney General that granted municipalities the ability to hold remote meetings under specific conditions. Those conditions are that everyone in attendance is given the right to speak and be heard, and that the public is granted access to each meeting. In addition, the Ohio Attorney General requires that such meetings be limited to specific agenda items and be conscious of the current emergency and time limitations. Mr. Donnellon further stated that the Ohio General Assembly is set to pass legislation that could result in additional guidelines on public meetings as well as public record requests and tax filing deadlines. Mr. Donnellon will monitor and share information as updates become available.</li> <li>• Mayor Densmore congratulated and thanked Chief Campbell for his 23<sup>rd</sup> year anniversary with the Village.</li> </ul>
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<b>Announcements</b>				Next Meetings: TBD
<b>Adjourn</b>				Motion to adjourn by Mr. Boettcher Second by Mr. Pridonoff All in favor.

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 Submitted by Andy Lanser, Fiscal Officer

Date: \_\_\_\_\_

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 Stefan Densmore, Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
 Anna Gedeon, Asst. Clerk

Date: \_\_\_\_\_